

Intelligent Communication Systems India Ltd. (ICSIL)

Administrative Building, 1st Floor, Above Post Office
Okhla Industrial Estate, Phase-III, New Delhi-110 020

Advt. No: ICSIL/RC/10-A/ICSIL/Various Post/2026-27

Date:01/07/2026

This advertisement is being issued solely for creation of a panel of eligible candidates for meeting the present and future manpower requirements of various client department(s), in cases where client department does not have explicit panel of its own OR has issued specific directions to ICSIL to float an independent enquiry for its requirements/panel formation.

The candidate shall apply online through ICSIL website, www.icsil.in (under Career section) within a **window time slot given below:-**

Opening time 06:00 PM on 04/07/2026

Closing time 06:00 PM on 11/07/2026

Note: Candidate may apply for any job through ICSIL website only after depositing one time registration fee of Rs. 590/- (Non-refundable).

Details of Post:-

Post Name and Number of posts required.	Minimum Educational Qualification	Age Limit	Work experience (Post qualification) (Desirable)	Remuneration (Per Month)
Data Entry Operator	Graduate in any discipline from a recognized university. Typing speed: Minimum 30 WPM (English) Desirable: Computer Course (Minimum 3 Months)	21 to 45 Years	1-2 Years	(As per Minimum Wages of GNCTD)
Data Entry Operator	12 th Pass Typing speed: Minimum 30 WPM (English) Desirable: Computer Course (Minimum 3 Months)	18 to 45 Years	1-2 Years	(As per Minimum Wages of GNCTD)
MTS	10 th Pass	18 to 45 Years	1-2 Years	(As per Minimum Wages of GNCTD)
Driver	10 th pass (Desirable) Should have valid Light Motor Vehicle (LMV) license	18 to 45 Years	1-2 Years	(As per Minimum Wages of GNCTD)

How to apply:-

1. Candidates are advised to go through the link [How to apply for current Jobs](#) which is available on Current Job section under Career tab.
2. Candidates are advised to enter complete details of their Educational Qualification (starting from 10th to highest level of qualification) and experience in their profile.
3. In order to apply for a post the candidate's profile must match the eligibility criteria mentioned in the advertisement for the post.
4. Candidates can update their profile.
5. For queries/assistance in this regard, may please contact the below mentioned officer.

Terms & Conditions

- i. This advertisement is being issued solely for creation of a panel of eligible candidates for meeting the present and future manpower requirements of various client department(s), in

cases where client department does not have explicit panel of its own OR has issued specific directions to ICSIL to float an independent enquiry for its requirements/ panel formation.

- ii. The panel shall be maintained to facilitate timely deployment against vacancies arising due to resignation, termination, death, non-joining, absenteeism, enhancement of manpower strength or any other requirement of the client department(s).
- iii. For meeting the requirement of the client departments (as mentioned in part 1) where final selection is on part of the client, empaneled candidates in the ratio of 1:3, would be sent to the department as per their increasing application ID. Those who are not selected, would be put back in the panel but at the end.
- iv. For rest of the cases, where ICSIL is asked to deploy the required manpower, empaneled candidates would be sent to the client department as per their increasing application ID for the required number by the department.
- v. **The validity of the panel shall be minimum of two (2) years.** The panel shall remain valid for such period as may be decided by ICSIL and may be revised, extended or cancelled at any time.
- vi. Interested candidates are advised to carefully read the eligibility criteria and satisfy themselves regarding their eligibility before applying.
- vii. Inclusion in the panel shall be subject to scrutiny and verification of age, educational qualifications, experience, and other prescribed eligibility conditions. Only candidates found eligible shall be empanelled.
- viii. Subject to eligibility, empanelled candidates may be considered for further selection in the increasing order of Application ID (first registered, first considered). However, consideration of candidature shall be subject to availability of vacancies, successful document verification and the requirements of the client department.
- ix. As and when requisitions are received from the client department(s), empanelled candidates may be called for interview/interaction or any other selection process as prescribed by the client department. In case, candidate is absent when called, his/her selection will be cancelled.
- x. Mere registration, empanelment, lower Application ID, or participation in the selection process shall not confer any right to interview, selection, deployment or engagement.
- xi. The engagement shall remain valid for the prescribed contractual period or until regular incumbents join the post(s), whichever is earlier, and may be terminated in accordance with the terms of engagement.
- xii. The selected candidates may be deployed anywhere in Delhi/NCR and may be required to work in shifts/rotational duties as per departmental requirements. No additional conveyance allowance shall be payable by ICSIL.
- xiii. Candidates must produce original documents relating to age, educational qualifications, experience and identity proof at the time of document verification/interview. Failure to do so shall render them ineligible for further consideration.
- xiv. Candidates shall bring one set of self-attested photocopies of all relevant documents along with two recent passport-size photographs at the time of document verification/interview.
- xv. The particulars furnished in the application form must match the details recorded in the Class X Certificate, PAN Card and Aadhaar Card. In case of any change of name, supporting documentary evidence must be produced.
- xvi. No TA/DA shall be admissible for attending document verification, interview, interaction or any stage of the selection process.
- xvii. Canvassing in any form shall disqualify the candidate. No candidate is permitted to influence the recruitment process by approaching any official of the organization directly or indirectly. This includes, but is not limited to, seeking recommendations, lobbying through intermediaries, or attempting to gain favor through political, personal, or other means. Any such act will lead to immediate disqualification from the current recruitment process and may also affect the candidate's eligibility for future opportunities with the organization. Incomplete applications are liable to be rejected summarily.

- xviii. If at any stage the information or documents submitted by a candidate are found to be false, fabricated, misleading or incorrect, the candidature/engagement shall be cancelled without notice.
- xix. Fifteen (15) days' salary shall be retained as refundable security deposit in two equal instalments from the first two months' salary. The amount shall be refunded with applicable savings bank interest upon completion of contractual obligations and submission of No Dues Certificate from the client department.
- xx. Selected candidates shall be engaged under specific projects/schemes as per client requirements and shall be governed by applicable statutory provisions and contractual terms.
- xxi. Candidates are expected to maintain professional conduct throughout the selection process. Any act of misconduct or indiscipline may result in disqualification.
- xxii. ICSIL reserves the right to modify, cancel, withdraw or amend this advertisement, the selection process, or the panel at any stage without assigning any reason.
- xxiii. Candidates are advised to regularly visit the official ICSIL website for updates, corrigenda and further notifications regarding the recruitment process.

For queries/assistance in this regard, may please contact the below mentioned officer:

Front Desk Officer

Intelligent Communication Systems India Ltd.

Administrative Building, 1st Floor, Above Post Office,

Okhla Industrial Estate, Phase – III, New Delhi-110020.

Phone Number: - 011-40538951